

# TITLE 1

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## **General Provisions**

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# Title 1 ► Chapter 1

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## Use and Construction

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### **Sec. 1-1-1 Title of Code of Ordinances; Citation.**

These collected Ordinances shall be known and referred to as the "Code of Ordinances, Village of Elk Mound, Wisconsin." References to the Code of Ordinances, Village of Elk Mound, Wisconsin, shall be cited as follows (sample): "Section 2-1-1, Code of Ordinances, Village of Elk Mound, Wisconsin."

### **Sec. 1-1-2 Principles of Construction.**

The following rules or meanings shall be applied in the construction and interpretation of ordinances codified in this Code of Ordinances unless such application would be clearly inconsistent with the plain meaning or intent of the ordinances:

- (a) **Acts by Agents.** When an ordinance requires an act be done by a person which may be legally performed by an authorized agent of that principal person, the requirement shall be construed to include all acts performed by such agents.
- (b) **Code and Code of Ordinances.** The words, "Codes," "Code of Ordinances" and "Municipal Code" when used in any section of this Code shall refer to this Code of Ordinances of the Village of Elk Mound unless the context of the section clearly indicates otherwise.
- (c) **Computation of Time.** In computing any period of time prescribed or allowed by these Ordinances, the day of the act or event from which the period of time begins to run shall not be included, but the last day of the period shall be included, unless it is a Saturday, a

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Sunday or a legal holiday. If the period of time prescribed or allowed is less than seven (7) days, Saturdays, Sundays and legal holidays shall be excluded in the computation. As used in this Section, "legal holiday" means any statewide legal holiday specified by state law.

- (d) **Fine.** The term "fine" shall be the equivalent of the word "forfeiture," and vice versa.
- (e) **Gender.** Use has been made of masculine pronouns in these Ordinances solely for the sake of brevity. Unless specifically stated to the contrary, this Code of Ordinances is gender neutral and words in these Ordinances referring to the masculine gender shall also be construed to apply to females, and vice versa.
- (f) **General Rule.** All words, phrases and ordinances shall be construed according to their plain meaning in common usage and shall be liberally construed in favor of the Municipality. However, words or phrases with a technical or special meaning shall be understood and construed according to that technical or special meaning if such is the intent of the Ordinances. Unless specifically defined below, words and phrases used in this Code of Ordinances shall have the same meaning as they have at common law and to give this Code of Ordinances its most reasonable application. Words used in the present tense include the future, the singular number includes the plural and the plural number includes the singular. The word "may" is permissive; "shall" is mandatory and not discretionary.
- (g) **Joint Authority.** All words purporting to give a joint authority to three (3) or more Village officers or employees shall be construed as giving such authority to a majority of such officers or other persons.
- (h) **Officers.** The term "officers" shall refer solely to local offices created by state statute.
- (i) **Officials.** The term "officials" shall mean all Village of Elk Mound elected officials, officers and employees.
- (j) **Person.** The word "person" shall mean any of the following entities: natural persons, corporations, partnerships, associations, limited liability companies, firms, bodies politic, joint venture, joint stock company, association, public or private corporation, the United States, the State of Wisconsin, including any unit or division thereof, any county, city, village, town, municipal utility, municipal power district or other governmental unit, cooperative, estate, trust, receiver, executor, administrator, any other fiduciary, any representative appointed by order of any court or otherwise acting on behalf of others, or any other entity of any kind which is capable of being sued (includes singular as well as plural).
- (k) **Repeal.** When any ordinance having the effect of repealing a prior ordinance is itself repealed, such repeal shall not be construed to revive the prior ordinance or any part thereof, unless expressly so provided.
- (l) **Singular and Plural.** Every word in these Ordinances referring to the singular number only shall also be construed to apply to several persons or things, and every word in these Ordinances referring to a plural number shall also be construed to apply to one (1) person or thing.
- (m) **Tense.** The use of any verb in the present tense shall not preclude the interpretation of the verb in the future tense where appropriate.

- (n) **Wisconsin Statutes.** The term "Wisconsin Statutes" and its abbreviation as "Wis. Stats." shall mean, in these Ordinances, the Wisconsin Statutes for the year 2019-2020, as amended from time to time.
- (o) **Wisconsin Administrative Code.** The term "Wisconsin Administrative Code" and its abbreviation as "Wis. Adm. Code" shall mean the Wisconsin Administrative Code as of the adoption of this Code of Ordinances, as amended or renumbered from time to time.
- (p) **Village.** The term "Village" shall mean the Village of Elk Mound, Dunn County, Wisconsin.

### **Sec. 1-1-3 Conflict of Provisions.**

- (a) **Chapter Conflicts.** If the provisions of different chapters conflict with each other, the provisions of each individual chapter shall control all issues arising out of the events and persons intended to be governed by that chapter.
- (b) **Section Conflicts.** If the provisions of different sections of the same chapter conflict with each other, the provision which is more specific in its application to the events or persons raising the conflict shall control over the more general provision.

### **Sec. 1-1-4 Separability of Provisions.**

If any provision of this Code of Ordinances is for any reason held to be invalid or unconstitutional by reason of any decision of any court of competent jurisdiction, such decision shall not affect the validity of any other provisions of these Ordinances.

### **Sec. 1-1-5 Effective Date of Ordinances.**

- (a) **Code of Ordinances Effective Date.** The Code of Ordinances, Village of Elk Mound, Wisconsin shall take effect as provided by state law.
- (b) **Subsequent Ordinances.** All Ordinances passed by the Village Board subsequent to the adoption of the Code of Ordinances, except when otherwise specifically provided, shall take effect from and after their publication.

*State Law Reference:* Code of Ordinances, Sec. 66.0103, Wis. Stats.

### **Sec. 1-1-6 General Penalty.**

- (a) **General Penalty.** Except where a penalty is provided elsewhere in this Code of Ordinances, any person who shall violate any of the provisions of this Code shall upon conviction of such violation, be subject to a penalty, which shall be as follows:

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- (1) **First Offense — Penalty.** Any person who shall violate any provision of this Code of Ordinances shall, upon conviction thereof, forfeit not less than Twenty-five Dollars (\$25.00) nor more than Five Hundred Dollars (\$500.00), together with the costs of prosecution and, in default of payment of such forfeiture and costs of prosecution, shall be imprisoned in the County Jail until such forfeiture and costs are paid, but not exceeding ninety (90) days.
- (2) **Second Offense — Penalty.** Any person found guilty of violating any ordinance or part of an ordinance of this Code of Ordinances who shall previously have been convicted of a violation of the same ordinance within one year shall upon conviction thereof, forfeit not less than Fifty Dollars (\$50.00) nor more than One Thousand Dollars (\$1,000.00) for each such offense, together with costs of prosecution and in default of payment of such forfeiture and costs shall be imprisoned in the County Jail until such forfeiture and costs of prosecution are paid, but not exceeding six (6) months.
- (b) **Continued Violations.** Each violation and each day a violation continues or occurs shall constitute a separate offense. Nothing in this Code of Ordinances shall preclude the Village of Elk Mound from maintaining any appropriate action to prevent or remove a violation of any provision of this Code of Ordinances.
- (c) **Other Remedies.** The Village of Elk Mound shall have any and all other remedies afforded by the Wisconsin Statutes in addition to the forfeitures and costs of prosecution above.
- (d) **Court Authority to Impose Alternative Juvenile Dispositions and Sanctions.**
  - (1) For a juvenile adjudged to have violated an ordinance, a court is authorized to impose any of the dispositions listed in Sec. 938.343 and 938.344, Wis. Stats., in accordance with the provisions of those statutes and this Section.
  - (2) For a juvenile adjudged to have violated an ordinance who violates a condition of a dispositional order of the court under Sections 938.343 or 938.344, Wis. Stats., the municipal court is authorized to impose any of the sanctions listed in Sec. 938.355(6)(d), Wis. Stats., in accordance with the provisions of those statutes.
  - (3) This Section is enacted under the authority of Sec. 938.17(2)(cm), Wis. Stats.
- (e) **Juvenile Disposition Alternatives for Alcohol/Drug Offenses.**
  - (1) If a juvenile is found to have engaged in underage drinking of alcohol, drinking of alcohol on school premises or at a school sponsored activity, falsifying proof of age, possessing drug paraphernalia, delivery of drug paraphernalia to a minor in violation of Village ordinances, the Court may order any of the following:
    - a. 1. A forfeiture;
    2. Suspension or revocation of the juvenile's driver's license;
    3. Participation in a supervised work program;
    - b. After ordering any of the above penalties, the Court may, with the juvenile's agreement, enter an additional order staying the execution of the penalty order and suspending or modifying the penalty imposed and may require the juvenile to do any of the following:

1. Submit to an Alcohol or Other Drug Abuse (AODA) assessment;
  2. Participate in an outpatient AODA treatment program if an AODA assessment recommends treatment;
  3. Participate in an AODA education program.
- (2) In addition to the dispositions listed above, the Court may order a juvenile to participate in a teen court program if the following conditions are satisfied:
- a. The chief judge of the judicial administrative district has approved a teen court program established in juvenile's county of residence and the judge determines that participation in the court program will likely benefit the juvenile and the community;
  - b. The juvenile admits or pleads no contest to the allegations that the juvenile was truant in open court with the juvenile's parent, guardian or legal custodian present;
  - c. The juvenile has not successfully completed participation in a teen court program during the two (2) years before the date of the alleged violation.
- (3) If the Court finds that a juvenile's parent or guardian is unable to provide or refuses to provide a court-ordered AODA services for the juvenile through his or her health insurance or other third (3rd) party payments, the Court may order the parent or health insurer to pay.
- (4) If payment is not attainable as described in Subsection (e)(3) above, the Court may order the municipality to pay for any AODA services so ordered.
- (f) **Dispositional Alternatives for Other Ordinance Violations.** The Court may impose one (1) or more of the following dispositional alternatives against a juvenile found to have violated a municipal ordinance, for which no penalty is otherwise provided, as follows:
- (1) Counseling for the juvenile and/or the parent or guardian;
  - (2) A forfeiture not to exceed the maximum forfeiture that may be imposed on an adult for committing the same violation.
  - (3) If the forfeiture is for a violation that is only applicable to a juvenile, the maximum forfeiture amount is Fifty Dollars (\$50.00) plus costs;
  - (4) Suspend a fishing, hunting or driving license from ninety (90) days to five (5) years for failure to pay the forfeiture;
  - (5) Order the juvenile to participate in a supervised work program or other community service work;
  - (6) Order participation in an AODA assessment, an outpatient AODA treatment or an AODA education program;
  - (7) Order participation in a pupil assistance program provided by the juvenile's school provided the juvenile's school agrees;
  - (8) In addition to the dispositions listed above, the Court may order a juvenile to participate in a teen court program if the following conditions are satisfied:
    - a. The chief judge of the judicial administrative district has approved a teen court program established in juvenile's county of residence and the judge determines

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that participation in the court program will likely benefit the juvenile and the community;

- b. The juvenile admits or pleads no contest to the allegations that the juvenile was truant in open court with the juvenile's parent, guardian or legal custodian present;
  - c. The juvenile has not successfully completed participation in a teen court program during the two (2) years before the date of the alleged violation.
- (g) **Violation of Juvenile Dispositional Orders.** The Court may impose the following sanctions on a juvenile who has violated a Village ordinance and who has violated a condition of his or her dispositional order:
- (1) Suspend the juvenile's operating privilege for a period not more than ninety (90) days;
  - (2) Detain the juvenile in his or her home or current residence for not more than thirty (30) days without electronic monitoring;
  - (3) Order no more than twenty-five (25) hours of community service work in a supervised work program.
- (h) **Municipal Court Costs.** Pursuant to Sec. 814.65(1), Wis. Stats., as amended, the Village of Elk Mound authorizes the Municipal Judge (if such court is established) to collect a minium fee on each separate matter, whether it is on default of appearance, a plea of guilty or not contest, on issuance of a warrant or summons, or the action is tried as a contested matter.

*State Law Reference:* Sec. 66.0109, Wis. Stats.

**Sec. 1-1-7 Village Clerk-Treasurer to Maintain Copies of Documents Incorporated by Reference.**

Whenever any standard code, rule, regulation, statute or other written or printed matter is adopted by reference, it shall be deemed incorporated in this Code of Ordinances as if fully set forth herein and the Village Clerk-Treasurer shall maintain in his/her office a copy of any such material as adopted and as amended from time to time. Materials on file at the Village Clerk-Treasurer's office shall be considered public records open to reasonable examination by any person during the office hours of the Village Clerk-Treasurer subject to such restrictions on examination as the Village Clerk-Treasurer imposes for the preservation of the material.

## Title 1 ► Chapter 2

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### **Use of Citation**

<b>1-2-1</b>	Authorization for Use of Citation
<b>1-2-2</b>	Officials Authorized to Issue Citation
<b>1-2-3</b>	Form of Citation
<b>1-2-4</b>	Schedule of Cash Deposits
<b>1-2-5</b>	Receipt of Cash Deposit
<b>1-2-6</b>	Procedure
<b>1-2-7</b>	Nonexclusivity of Chapter

#### **Sec. 1-2-1 Authorization for Use of Citation.**

The Village of Elk Mound hereby elects to use the citation method of enforcement of ordinances. All Village of Elk Mound officers, employees, and other Village personnel charged with responsibility of enforcing the provisions of this Code of Ordinances are hereby authorized pursuant to Sec. 66.0113, Wis. Stats., to issue citations for violations of this Code of Ordinances, including ordinances for which a statutory counterpart exists.

#### **Sec. 1-2-2 Officials Authorized to Issue Citation.**

In addition to citation issuance by law enforcement officers, citations authorized in Section 1-2-1 above may be issued by the following officials in their areas of responsibility:

- (a) Building Inspector.
- (b) Zoning Administrator.
- (c) Fire Inspector.
- (d) Designated Code Enforcement Officer(s) [if position is created].

#### **Sec. 1-2-3 Form of Citation.**

The form of the citation to be issued by law enforcement officers or other designated Village of Elk Mound officials is incorporated herein by reference and shall generally provide for the following information:



- (a) The name, address, date of birth and physical description of the alleged violator;
- (b) The factual allegations describing the alleged violation;
- (c) The time, date and place of the offense;
- (d) The Section number of the Ordinance violated;
- (e) A designation of the offense in such manner as can be readily understood by a person making a reasonable effort to do so;
- (f) The time at which the alleged violator may appear in court;
- (g) A statement that in essence informs the alleged violator of all of the following:
  - (1) That a cash deposit of a specified amount may be made, which deposit shall be mailed or delivered to a specified official prior to the time of the initial court appearance.
  - (2) That if a deposit is made, no appearance in court is necessary unless he/she is subsequently summoned.
  - (3) That if a cash deposit is made and the alleged violator does not appear in court, he/she will be deemed to have entered a plea of no contest and submitted for forfeiture, a penalty imposed by Section 757.05, Wis. Stats., a jail assessment imposed by Sec. 302.46(1), Wis. Stats., a crime laboratories and drug law enforcement assessment imposed by Sec. 165.755, Wis. Stats., any applicable consumer information assessment imposed by Sec. 100.261, Wis. Stats., and any applicable domestic abuse assessment imposed by Sec. 973.055(1), Wis. Stats., not to exceed the amount of the deposit or, if the court does not accept the plea of no contest, a summons will be issued commanding him/her to appear in court to answer the complaint.
  - (4) That if no cash deposit is made and the alleged violator does not appear in court at the time specified, the court may issue a summons or a warrant for the alleged violator's arrest or consider the nonappearance to be a plea of no contest and enter judgment, or the Village may commence an action to collect the forfeiture, the penalty assessment imposed by Sec. 757.05, Wis. Stats., a jail assessment imposed by Sec. 302.46(1), Wis. Stats., a crime laboratories and drug law enforcement assessment imposed by Sec. 165.755, Wis. Stats., any applicable consumer information assessment imposed by Sec. 100.261, Wis. Stats., and any applicable domestic abuse assessment imposed by Sec. 973.055(1), Wis. Stats.
  - (5) That if the court finds that the violation involves an ordinance that prohibits conduct that is the same as or similar to conduct prohibited by state statute punishable by fine or imprisonment or both, and that the violation resulted in damage to the property of or physical injury to a person other than the alleged violator, the court may summon the alleged violator into court to determine if restitution shall be ordered under Sec. 800.093, Wis. Stats.
- (h) A direction that if the alleged violator elects to make a cash deposit, the alleged violator shall sign an appropriate statement which accompanies the citation to indicate that he/she

read the statement required under Subsection (g) above and the signed statement shall be sent or brought with the cash deposit;

- (i) Such other information as may be deemed necessary.

#### **Sec. 1-2-4 Schedule of Cash Deposits.**

The schedule of cash deposits for the various ordinances for which a citation may be issued are as established on the deposit schedule adopted by the Village Board, a copy of which is on file with the Village Clerk-Treasurer. In addition to the deposit amount listed, the deposit must include a penalty assessment imposed by Sec. 165.87, Wis. Stats., and court costs as imposed by Sec. 800.10, Wis. Stats. Village law enforcement authorities shall be provided a copy of all bond schedules and amendments thereto.

#### **Sec. 1-2-5 Receipt of Cash Deposits.**

Deposits shall be made in cash, money order, personal checks or certified check to the Village of Elk Mound office. Receipts shall be given for all deposits received.

#### **Sec. 1-2-6 Procedure.**

Sec. 66.0113, Wis. Stats., relating to violator's options and procedure on default, is hereby adopted and incorporated herein by reference.

#### **Sec. 1-2-7 Nonexclusivity of Chapter.**

- (a) Adoption of this Chapter does not preclude the Village Board from adopting any other ordinance providing for the enforcement of any other law or ordinance relating to the same or other matters.
- (b) The issuance of a citation hereunder shall not preclude the Village of Elk Mound or any authorized officer from proceeding under any other ordinance or law or by any other enforcement method to enforce any ordinance, regulation or order.

# Title 1 ► Chapter 3

## Schedule of Fees

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### 1-3-1 Fee Schedule

#### Sec. 1-3-1 Fee Schedule.

The following fees shall be applicable for licenses and permits under this Code of Ordinances; specific ordinances may also have insurance, escrow deposit, security deposit, bonding and/or other financial security requirements:

SECTION	LICENSE/FEE TYPE	FEE
2-2-10(b)	Non-Governmental Parties – Special Board Meetings	\$ 250.00
3-1-11	Statement of Real Property Status	\$ 20.00 per parcel
3-1-17	Insufficient Funds Checks	\$ 25.00 per check
3-3-4(c)	Public Records:	
	Black & White Photocopy	\$ .25 per page
	Colored Photocopy	\$ .50 per page
	CD/DVD	\$ 10.00 each
5-3-4	Recovery of Fire Costs	Labor & materials costs by the Elk Mound Fire Dept., not to exceed \$500.00
5-3-6	Police/Fire False Alarm	Per Fire Department fees
	1st/2nd false alarms per location	No charge
	3rd false alarm per location	\$ 100.00
	4th false alarm per location	\$ 200.00

Schedule of Fees

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**1-3-1**

6-1-4	Alteration of Grade Permit	\$ 20.00
6-1-5	Village Right-of-Way Use by Utilities	\$ 25.00 per permit
6-2-2(d)	Sidewalk Permit	\$ 20.00
60202(e)(12)	Sidewalk Materials Variance	\$ 10.00 per application
6-2-4(a)(2)	Street Opening Permit	\$ 25.00 each plus \$300.00 expenses deposit; \$75.00 if work commenced without permit
6-2-4(a)(3)	Emergency (Late) Street Opening Permit	\$ 75.00
6-2-4(e)	Street Opening Permit Renewal	\$ 25.00 annually
6-2-7(c)	Street Privilege Permit	\$ 20.00 per application, plus deposit or bond
6-2-8	Village Snow Removal	\$ 30.00 minimum charge plus administrative costs
6-3-1(c)	Driveway Permit	\$ 25.00 per application
6-3-2(f)(2)	Culvert Permit	\$ 20.00 per application
6-4-6	Terrace Tree Damage (Village Cost)	100%
6-4-7(a)	Public Tree Planting Permit	No fee
6-4-8	Pruning of Public Tree Permit	\$ 10.00 per tree
7-1-3(a)	Spayed Female or Neutered Dogs	\$ 13.00 annually
7-1-3(a)	Unspayed Female or Unneutered Dogs	\$ 18.00 annually
7-1-3(b)	Multiple Dog (Kennel) License	\$ 35.00, plus \$3.00 for each dog over 12
7-1-4	Licensing Late Fee	\$ 5.00

7-1-7(d)(2)	Appeals Regarding Potentially Dangerous Dogs	\$ 100.00
7-1-7(d)(4)	Dangerous Dog License	\$ 100.00 annually
7-1-10(k)	Wolf/Dog Hybrid Registration	\$ 100.00 annually
7-1-11(d)(4)	Exotic Animal Permit	\$ 100.00 annually
7-1-24(b)	Potbellied Pigs	\$ 100.00 annually
7-1-25(d)	Chickens in Residential Parcels	\$ 20.00 annually
7-2-4; 7-2-5	Retail "Class A" Intoxicating Liquor	\$ 500.00 annually
	Retail "Class B" Intoxicating Liquor	\$ 500.00 annually
	Reserve Retail "Class B" Intoxicating Liquor	\$ 10,000.00 initial issuance; thereafter \$500.00
	Class "A" Fermented Malt Beverage	\$ 50.00 annually
	Class "B" Fermented Malt Beverage	\$ 100.00 annually
	Temporary Class "B" Fermented Malt Beverage (Picnic) & Temporary "Class B" Wine	\$ 15.00 per event
	Temporary Class "B" Wine (Picnic)	\$ 15.00 per event
	Wholesaler's License	\$ 25.00 annually
	"Class C" Wine License	\$ 100.00 annually
	Provisional Retail License	\$ 50.00
	License Application Publication	Actual cost

Schedule of Fees

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**1-3-1**

7-2-19	Beer Garden/Outdoor Consumption Permit	\$ 25.00 annually
	Outdoor Sports/Events Permit	\$ 25.00 annually
7-2-33(a)	Operator's License	\$ 50.00 annually
7-2-33(b)	Provisional Operator's License	\$ 15.00 annually
7-3-1	Cigarette License	\$ 100.00 annually
7-4-4(d)	Transient Merchant/Direct Seller Registration (Seller's Permit)	\$ 20.00 per day (not pro-rated), plus CIB background check fee
7-4-9(a)	Special Event Vending	\$ 10.00 per event
7-4-10(e)	Mobile Food Establishment	\$ 50.00 annually
7-5-1(d)	Fireworks User Display Permit (may be waived for civic events)	\$ 25.00 per event
7-5-1(e)	Fireworks Possession Permit	No fee
7-5-1(g)	Pyrotechnic Device Vendor's Permit	\$ 25.00 annually
7-5-1(g)	Fireworks Sales – Temporary Stands	\$ 25.00 annually
7-6-1(c)	Special Event Street and Block Party Permit	\$ 10.00, plus municipal costs for erecting signage
7-7-1(o)	Large Assemblies	No fee; municipal costs for signs & public safety/health services
7-8-1	Flea Market License	\$ 20.00 per event
7-9-3	Synthetic Drug Establishments	\$ 100.00 annually
7-10-4	Adult Oriented Establishments	\$ 500.00 annually & renewal
7-11-3	Explosives (Blasting) Permit	\$ 50.00 annually

7-11-4	Temporary Blasting Permit	\$ 25.00/14 days
7-12-1	Pawnbrokers; Second Hand Article and Jewelry Dealers	\$ 10.00 annually
7-13-1	Parades, Races, Marathons Permit (may be waived for civic events)	\$ 25.00 per event
7-14-2	Amusement Arcade License	\$ 25.00 annually
7-14-5	Amusement Device	\$ 5.00 each
7-15-4	Tattoo/Body Piercing Establishment	\$ 25.00 annually
	Tattoo Artist Permit	\$ 25.00 annually
	Temporary Facility Permit	\$ 25.00 for 3 months
	Body Piercer Permit	\$ 10.00 annually
	Combined Tattoo/Body Piercing Permit	\$ 30.00 annually
	New Facility Inspection	\$ 20.00 per inspection
7-16-1	Temporary Public Entertainments (including carnivals)	\$ 20.00 per event
8-1-5(c)	Natural Lawn/Landscape Application	\$ 20.00
8-1-6(g)	Weed/Grass Cutting	\$ 50.00 plus \$25.00 administrative fee
9-1-2	Private Well Operation Permits	\$ 50.00 per 5 years
11-7-22	Adult Entertainment Application	\$ 500.00 annually
11-7-44	Adult Oriented Establishment Application	\$ 500.00
11-7-46	Adult-Oriented Establishment License	\$ 500.00 annually
13-1-78	PUD Review Fee	\$ 150.00
13-1-83, 13-1-226	Conditional Use Permit Application	\$ 150.00

Schedule of Fees

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**1-3-1**

13-1-142	Sign Permits	\$ 150.00 per sign, plus inspection costs
13-1-180	Non-Exempt Signal Receiving Antenna	\$ 30.00, plus inspection costs
13-1-181	Wind Energy Systems	\$ 100.00
13-1-182	Wireless Telecommunications New Facility or Class 1 Collocation	\$2,500.00
13-1-182	Wireless Telecommunications Class 2 Collocation	\$ 500.00
13-1-200	Accessory Building Permit	\$ 30.00, plus inspection costs
13-1-202	Fence Permit	\$ 30.00, plus inspection costs
13-1-203	Swimming Pool/Hot Tub Permit	\$ 30.00, plus inspection costs
13-1-204	Retaining Walls	\$ 30.00, plus inspection costs
13-1-205	Portable Storage Units	\$ 30.00, plus inspection costs
13-1-206	Sports Courts	\$ 30.00, plus inspection costs
13-1-223	Zoning/Land Use Permit	\$ 30.00
13-1-242	Re-Zoning Requests; Hearings	\$ 150.00 & actual publication costs; plus an additional \$250.00 if special Board mtg. is requested
13-1-260	Appeals to Zoning Board of Appeals	\$ 150.00 & actual publication costs; plus an additional \$250.00 if special Board mtg. is requested



13-1-263, 13-1-226	Variance Requests	\$ 150.00 & actual publication costs; plus an additional \$250.00 if special Board mtg. is requested
13-1-285	Mobile Home Community Developer's License	\$ 150.00 & actual publication costs; plus an additional \$250.00 if special Board mtg. is requested
13-1-287	Mobile Home Community Operator's License	\$ 50.00 annually
14-1-81(e)	Fee in Lieu of Parkland Dedication	\$ 400.00/residential unit
14-1-90	Preliminary Plat	\$ 150.00, plus \$10.00 for every lot over 6
14-1-90	Final Plat	\$ 150.00, plus \$10.00 for every lot over 6
14-1-90	Certified Survey Map	\$ 150.00
15-1-14	Building Code Permits:	

*(Note: Inspections are required for structural changes; plumbing and electrical work)*

**One- & Two-Family Dwellings**  
(repairs/improvements/new construction)

*New Home Construction*  
(One- & Two-Family) \$ 350.00 plus Inspector's fee  
(excludes \$400.00 park fee)

*Additions (One- & Two-Family)*  
0-1000 sq. ft. \$ 30.00 plus Inspector's fee  
1001-1500 sq. ft. \$ 50.00 plus Inspector's fee

**Multi-Family & Commercial**

*New Construction*  
0-2500 sq.ft. \$ 100.00 plus Inspector's fee  
2501-5000 sq. ft. \$ 250.00 plus Inspector's fee

Schedule of Fees

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**1-3-1**

5001-7500 sq. ft. \$ 450.00 plus Inspector's fee  
 7500 and up sq. ft. \$ 900.00 plus Inspector's fee

*Additions*

0-1000 sq. ft. \$ 30.00 plus Inspector's fee  
 1001-1500 sq. ft. \$ 50.00 plus Inspector's fee

Building Demolition \$ 30.00 plus Inspector's fee

Moving a Building \$ 10.00 plus \$10.00/day when  
 the building is on a Village  
 street or other public property

15-2-11 Fees for Erosion Control Plans:

Disturbed Areas of 1 Acre or Less \$ 100.00

Disturbed Areas Larger than 1 Acre &  
 Less Than 10 Acres \$ 100.00 per initial acre;  
 then \$50.00 per each additional  
 acre

Disturbed Areas Larger than 10 Acres \$ 600.00 per initial 10 acres;  
 then \$50.00 per each additional  
 5 acres

15-3-12 Fees for Stormwater Management Plans:

Stormwater Management Plan for  
 Disturbed Areas of 1 Acre or Less \$ 100.00

Stormwater Management Plan for  
 Disturbed Areas Larger Than 1 Acre  
 & Less Than 10 Acres \$ 100.00 per initial acre;  
 then \$100.00 per each additional  
 acre

Stormwater Management Plan for  
 Disturbed Areas Larger Than  
 10 Acres \$1,000.00 per initial 10 acres;  
 then \$100.00 per each additional  
 5 acres

Engineering Cost Applicant shall also be respon-  
 sible for paying a fee equal to  
 the actual cost to the Village  
 for all engineering work &  
 inspections incurred by the  
 Village

**Note:** Permits are required for the following alterations for all property types:

- Basement water abatement
- Changes in piping beyond repairs
- Decks
- Demolition
- Driveways/sidewalks on private property
- Fences
- Installation of new heating, air conditioning & ventilating equipment
- New electrical circuits or panels
- New steps, guardrails, handrails & ramps
- Remodeling resulting in structural, plumbing, electric or HVAC changes
- Retaining walls
- Siding, windows, doors
- Signs
- Solid fuel appliances, vents & chimneys
- Swimming pools
- Unattached buildings