

**MUNICIPAL BUILDING
VILLAGE OF ELK MOUND**

**March 20, 2023
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The March 20, 2023, meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Pro-Tem Terry Stamm at 6:00 p.m. in the Municipal Building.

Karin Wolf, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Cynthia Abraham, Bob Bachman, Tim Benjamin, Jesse Jenson, Pat Lien, and Terry Stamm present. Greg Kipp was absent.

APPROVAL OF MINUTES

Abraham/Jenson moved and seconded a motion to approve the Village Board Minutes of February 20, 2023 and March 6, 2023. Motion carried.

CITIZEN'S FORUM – (PUBLIC INPUT)

No one was registered for Citizen's Forum.

PUBLIC APPEARANCE

Kimberly Shult of Baker Tilly US, LLP, presented the Village Board with a 2022 Financial Statement Highlights report.

**APPROVAL OF GENERAL FUND AND
WATER/SEWER UTILITY VOUCHERS**

Jenson/Bachman moved and seconded a motion to approve the combined checks 32227 - 32272 and direct deposits V3375 - V3395 for a total of \$369,884.36. Motion carried.

APPROVAL OF TID VOUCHERS

Bachman/Abraham moved and seconded a motion to approve TID check 1010 in the amount of \$1,500.00. Motion carried.

**PERMITS – BUILDING; WATER/SEWER
APPLICATIONS FOR SERVICE/TAP PERMITS**

The following permits were issued: Erv Smith for an HVAC permit for 229 Independence Drive and Christine Klein, N204 Holly Avenue, for a 2023 chicken permit.

REPORTS BY OFFICIALS:

Water/Sewer Report

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

Director of Public Works Report

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Police Chief Report

The Police Chief Report was prepared by Police Chief Chad Weinberger. The report is on file in the Village Clerk-Treasurer's office.

Standing Committee Reports:

Public Works & Streets

Terry Stamm reported that the Public Works & Streets Committee did meet and the item would be discussed further on the agenda.

Public Safety

Tim Benjamin reported that the Public Safety Committee did not meet.

Property & Finance

Cynthia Abraham reported that the Property & Finance Committee did not meet.

Employee Relations

Jesse Jenson reported that the Employee Relations Committee did not meet.

Special Committee Reports:

Plan Commission

Terry Stamm reported that the Plan Commission did not meet.

Report from Fire Board Representative

The report provided by Greg Kipp showed that there were four runs in February. The new spreaders have finally arrived.

The chili feed was a success. It raised \$1,600 and the department recruited two new members. There are also two qualified personnel to staff the ambulance.

The Fire Department will now be doing their own inspections instead of outsourcing them.

Report from Elk Mound/Colfax Solid Waste & Recycling

Terry Stamm reported that he, along with the clerk/treasurer and office assistant, had reviewed the Village website Solid Waste and Recycling section to ensure that it contained current and accurate information.

Both RU sites have been open during heavy snow and ice events due to assistance from the Colfax and Elk Mound Public Works Departments and the site attendants.

Both sites have also experienced compactor maintenance issues. Currently, all machines appear to be working.

The unit has tentatively scheduled a meeting of the nine participating municipalities for April 25, 2023.

Colfax Rescue Squad Monthly Report

The Colfax Rescue Squad Monthly Report from Don Knutson was reviewed. This is available in the Village Clerk-Treasurer's Office.

Community Center/Library Report

Terry Stamm reported that the Community Center/Library Board did not meet but is scheduled to meet on March 27th.

Communications & Miscellaneous Business as Permitted by Law

Karin Wolf reported that during CPR refresher training, there was discussion about the location of Automated External Defibrillators (AED's) in the Village. Don Knutson recommended that an AED be placed at the Village Park. Office Assistant Julie Conlin found the price of an AED to be approximately \$1,898. She is going to apply for a grant through Dunn Energy Cooperative's Operation Round Up program. The deadline to apply for this quarter's review is March 31 and Julie anticipates that it will take less than an hour of her time to complete the application.

Unfinished Business:

Discussion/Action Removal of Ordinance Section 11-2-5, Loitering and Unlawful Assemblies Prohibited

Benjamin/Abraham moved and seconded a motion to repeal Ordinance Section 11-2-5, Loitering and Unlawful Assemblies Prohibited. Motion carried.

New Business:

Discussion/Action Use of Local Road Improvement Grant and American Rescue Plan Act funds for possible street projects

Abraham/Lien moved and seconded to utilize the Local Roads Improvement Program Grant and the American Rescue Plan Act funds to fund the 2023 Street Project/Maintenance Proposal as presented with an estimated cost of \$122,500. The proposal includes the pulverizing and repaving of Lincoln Street from Holly Avenue to Ivy Avenue, South Fir Avenue from Menomonie Street to Taylor Street, and Taylor Street from South Fir Avenue to Garland Street. The proposal also includes the sealcoating and line painting of University Street. Motion carried.

Discussion/Action Approval of Intergovernmental Agreement – Job Share Program between the Village of Elk Mound and Village of Boyceville Police Departments

Benjamin/Abraham moved and seconded to approve the Intergovernmental Agreement – Job Share Program between the Village of Elk Mound and Village of Boyceville Police Departments as presented. Motion carried.

Discussion/Action Initial Approval for the Police Department’s application for the Fiscal Year 2023 COPS Hiring Program

Benjamin/Jenson moved and seconded a motion to approve the Police Department’s application for the Fiscal Year 2023 COPS Hiring Program. Motion carried.

Adjourn

Jenson/Benjamin moved and seconded a motion to adjourn the meeting at 7:20 p.m. Motion carried.

Karin Wolf
Village of Elk Mound Clerk-Treasurer