

The August 21, 2023 meeting of the Board of Trustees for the Village of Elk Mound was called to order by Village President Terry Stamm at 6:00 p.m. in the Municipal Building.

Karin Wolf, Clerk-Treasurer, verified that proper notice of the meeting had been posted.

Roll call showed Cynthia Abraham, Bob Bachman, Tim Benjamin, Pat Hahn, Pat Lien, Joyce Price, and Terry Stamm present.

APPROVAL OF MINUTES

Abraham/Bachman moved and seconded a motion to approve the Village Board minutes of July 17, 2023 and August 7, 2023. Motion carried.

CITIZEN'S FORUM – (PUBLIC INPUT)

There was no one registered for Citizen's Forum.

PUBLIC APPEARANCE

There was no public appearance.

APPROVAL OF GENERAL FUND AND WATER/SEWER UTILITY VOUCHERS

Price/Hahn moved and seconded a motion to approve the combined checks 32428 - 32471 and direct deposits V3496 - V3518 for a total of \$149,796.35. Motion carried.

APPROVAL OF TID VOUCHERS

There were no TID checks.

PERMITS – BUILDING; WATER/SEWER APPLICATIONS FOR SERVICE/TAP PERMITS

Building permits were issued to Nathan Longhurst for a roof extension over his deck at 330 Division Street, and to BRR, LLC for HVAC at 216 Independence Drive and 218 Independence Drive.

REPORTS BY OFFICIALS:

Water/Sewer Report

The Water/Sewer Report was presented by Mark Levra, Director of Public Works. The report is on file in the Director of Public Works office.

Director of Public Works Report

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Police Chief Report

The Police Chief Report was presented by Police Chief Chad Weinberger. The report is on file in the Village Clerk-Treasurer's office.

Standing Committee Reports:

Public Works & Streets

Bob Bachman reported that the Public Works & Streets Committee did not meet.

Public Safety

Tim Benjamin reported that the Public Safety Committee did not meet.

Property & Finance

Cynthia Abraham reported that the Property & Finance Committee did not meet.

Employee Relations

Pat Lien reported that the Employee Relations Committee did meet, and the topic will be covered later on the agenda.

Special Committee Reports:

Plan Commission

Terry Stamm reported that the Plan Commission did not meet.

Report from Fire Board Representative

Terry Stamm reported that the department responded to eight calls in the last month.

Colfax Rescue is looking for two more members to add to its staff before considering the placement of an ambulance at the Elk Mound Fire Station.

The Fire Board and Chief Feuster are looking into banking options for the department.

New gloves and boots were ordered for personnel. The Department also applied for a DNR grant for an AED machine and foam.

The Board also approved spending approximately \$6,770 to have TW Services construct a driveway on County Highway E for Fire Department personnel to get water from a well as needed.

Report from Elk Mound/Colfax Solid Waste & Recycling

Terry Stamm reported that all member representatives of the Colfax RU will be meeting at the Colfax Fire Station at 7:00 p.m. on August 22 for their semi-annual meeting.

Lynn Niggemann and Terry Stamm held a training meeting for all of the site attendants on August 15.

Sylvester Grinding Company completed the grinding of the Elk Mound site brush pile on August 14. Jenson Farm personnel hauled the yard waste pile to their farms for proper disposal to meet DNR requirements.

Colfax Rescue Squad Monthly Report

The Colfax Rescue Squad Monthly Report from Don Knutson for July was reviewed. This is available in the Village Clerk-Treasurer's Office.

Community Center/Library Report

Terry Stamm reported that the Community Center/Library Board did meet on July 24, but the report was not available at this meeting. It will be covered next month.

Communications & Miscellaneous Business as Permitted by Law

Director of Public Works Mark Levra reported that he was contacted by Jim Rooney about a possible Phase Two of the Settlers Ridge development. Mr. Rooney would like to work with his attorney to investigate the possibility of a private well to meet the water needs for additional phases of the development.

Trustee Pat Hahn mentioned that it would be beneficial to have an index of ordinances on the village website.

Trustee Tim Benjamin attended the monthly Dunn County Economic Development Corporation board meeting. They are hosting a community engagement event in Colfax next month and may hold a similar event in Elk Mound in the future. He also reported that he and several other residents of North Holly Avenue have been unhappy with the riding of dirt bikes in a vacant lot in their neighborhood.

Trustee Pat Lien reported an issue with people dumping trash and other large items behind the storage units on West Menomonie Street.

President Terry Stamm mentioned that the Colfax Rescue Squad's annual meeting will be held on August 30 at 7:00 p.m.

Unfinished Business:

Discussion/Action Establish Process for Employee Performance Evaluations – Approval of Personnel Performance Evaluation form

Hahn/Benjamin moved and seconded a motion to approve the Personnel Performance Evaluation form as presented. Motion carried.

New Business:

**Discussion/Action Placement of Caution Strips on
County Road H**

Director of Public Works Mark Levra reported that he contacted the Dunn County Highway Commissioner. The commissioner stated that they would not do this as caution strips are meant for upcoming stops, not lower speed zones. No action taken.

Adjourn

Lien/Hahn moved and seconded a motion to adjourn the meeting at 6:43 p.m. Motion carried.

Karin Wolf
Village of Elk Mound Clerk-Treasurer